

Woodgate Arts in Spring Artisans Market

Expression of Interest



KEY DETAILS	
EVENT	Woodgate Arts in Spring Artisan Markets
DATE	Monday 5 October - 2026
TIME	7am – 1pm (Bump-in from 5am)
LOCATION	Woodgate Community Park, 7 th Avenue Woodgate

Expressions of Interest for stallholders are now open for the Artisan Markets held at the Woodgate Community Park on 7th Avenue Woodgate. This exciting event is a popular part of the Woodgate Arts in Spring Festival programming.

The Artisan Markets aim to provide attendees with a range of artisanal good, with a focus on hand-made, or locally produced items along with delicious food trucks. We are looking for well-presented stalls from Artists/makers/producers/growers etc based within the Wide Bay Area.

Terms & Conditions

Expressions of Interest close 5pm, Monday 7 September 2025.

- The Artisan Markets start from 7am and will conclude at 1pm. Note that spaces are limited.
- Bump in commences from 5am. Bump out commences at 2pm
- Stallholders are responsible for setting up and tearing down stalls within the designated time frames.
- Approval of your application and map showing your position will be forwarded to all stallholder/vendors prior to the event.
- All site fees must be paid in full prior to the event.

Site Fees

The cost for a food site is \$120 (6m x 6m). The cost for an artisan site is \$60 (3m x 3m).
NB. All sites are unpowered.

Stall Presentation

Presentation is very important and will help to draw people to your stall and increase your sales. Make your space inviting for people to browse your display. Bring your area to life with eye catching props, lights, differing display heights and ensure your display complements your products. Ensure your products are presented well, that your brand name is visible, and that you have business cards or promotional material for your customers to take with them.

Stall holders are responsible for providing their own tables, chairs, display stands, props, and battery-operated lighting. We strongly encourage all stallholders to ensure that your stall layout and display is professional, creative, and reflects your brand.

Insurance

Public Liability Insurance (PLI) is compulsory for all stallholders. **A copy of your current Certificate of Currency must be provided to Woodgate Community Events prior to commencement of the markets.**

Food Vendors

- All food Stallholders must either hold an appropriate Food Licence &/or a Temporary Food Permit.
- All conditions set within these Licences/Permits must be complied with.
- A copy must be provided to Woodgate Community Events and displayed at the Event/Festival.

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Organisation & Stall Information:

Woodgate Community Events are collecting your personal information for the purposes as outlined on this form. This information will only be accessed by authorised Woodgate Community Events officers and will be handled in accordance with the Information Privacy Act 2009.

Name:	
Business/Group Name:	
Address:	
Email Address:	
Phone Number:	
Website:	
Social media, e.g., Facebook, Instagram	

Stall Description:

Please list/attach All products and/or the menu you will be selling at your stall:

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What is your price range of your goods?	
Do you make your own products?	
Have you attached images of your stall & products?	
Do you consent to using the images for promotional purposes on the web & social media?	

Mandatory: Please attach 2-4 images of your products/stall with your EOI.

Sites:

Artisan Stall (3m x 3m)	\$60	Number required	
Food Stall (6m x 6m)	\$120	Number required	

NB. There is no power available for stalls.

Acceptance

Signature:	
Date:	

Completed Expression of Interest and attachments must be submitted by **MONDAY 7th September 2026**.